

**Reporting Template End of Year Report**

Measuring the impact of our funding is important to the Gannochy Trust. At the end of each year of the current funding strategy, the Gannochy Trust will conduct a review of the projects that we have funded. By completing this End of Year Report you will contribute to the Trust’s learning and understanding of what we have achieved, and the difference that we have made, as a funder.

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| Legal Name of Organisation: |  |
| Name of Project: |  |
| Funding Period covered by this report |  |

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| **What did you receive the funding for?**  **Mark X in the relevant box** | **Perth and Kinross** | **The rest of Scotland** |
| Small |  |  |
| Main |  |  |
| Major |  |  |
| Capital |  |  |

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| **What theme did you apply for?**  **Mark X in the relevant box** | **Perth and Kinross** | **The rest of Scotland** |
| To Develop and Inspire Young People |  |  |
| To Improve the Quality of Life for People |  |  |
| To Improve the availability or quality of the built and natural environment for wide community use |  |  |

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| **A description of your organisation** (An overview of what your organisation was set up to achieve, where are you based, and what are the particular challenges) |
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| **A description of the project or activity** (The overall purpose and what needs were you trying to address?) |
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| **What we expected to do** (please give us a summary of what you said you would do ie the outcomes and targets which you submitted) |
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| **What we actually did** (here we’d like you tell us the main facts and figures about the actual activities/service you delivered. Please ensure that you include specific feedback which relates to your Outcomes and Targets) |
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| **How many beneficiaries were there?** |

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| Age Groups | Total |
| Under 12 |  |
| 12 – 18 years |  |
| 18 – 25 years |  |
| 25 – 65 years |  |
| 65 & Over |  |
| Total |  |

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| **What difference we actually made** (We’d like some information about the overall outcomes you achieved ie what difference our funding helped you make. To help illustrate this you could include examples of how things changed for individuals or service users as a result of your work – you could do this by using case studies and/or quotes. What were your ‘headline achievements’? Did young people gain recognition or achievement through this project?). |
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| **Challenges and changes** (Most projects come up against unexpected challenges, and we’d like you to tell us about the problems you encountered that slowed progress or stopped the outcomes happening. How did you deal with this? Any unexpected outcomes, positive or negative? What would you do differently in the future?) |
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| **What happens next with your project?** |
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| **Any other comments or feedback** |
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| **Contact Details** (please provide the name, telephone number and email address of the current contact) |
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Please complete the Financial Report Form along with your End of Year Report which tells us how you spent the Gannochy Trust funding. We do not require you to send invoices or proof of purchase.

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| **Bank Details**  **To enable the Trust to make grant payments to you by BACS we would appreciate if you could confirm the charity’s bank details by completing the undernoted section.** | |
| **Account Name:** |  |
| **Sort Code:** |  |
| **Account Number:** |  |
| **Bank Name:** |  |
| **Bank Address:** |  |

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| **Data Protection** |
| In submitting this form you are confirming that any individuals identified in your application have given you their agreement and permission to pass any personal information to The Gannochy Trust. Personal information will be held in accordance with the Trust’s Privacy Policy which can be found on the Trust’s website at [www.gannochytrust.org.uk](http://www.gannochytrust.org.uk) under ‘About Us’.  The Gannochy Trust will use the information that you have provided to us for the purposes of paying, managing or monitoring any grant awarded, related administration or research purposes, and may share relevant information with other organisations to use in their own assessment of applications and managing or monitoring grants. |